

# 2017-2021 Women's Ministries Manual

## Bylaws Committee Report

### Chapter 1: Distinctives

#### Statement of Purpose

This organization is known as Women's Ministries (WM) of the International Pentecostal Holiness Church (IPHC) and is part of Discipleship Ministries. It is a unique ministry to and for women which functions on the local, conference, and general levels in full support of the vision and goals of church leadership.

#### Vision Statement

Women's Ministries exists to inspire, equip, and support all women to live in God's purpose.

#### Mission Statement

We will fulfill our vision by creating opportunities and resources for women to discover their gifts and be empowered to fulfill His purpose.

#### Strategic Goals

- Spiritual transformation through relationship with God in prayer and the study of His Word
- Understanding God's purpose
- Activating and mobilizing women in becoming world changers
- Building community through personal relationships

Jeremiah 29:11 "For I know the plans I have for you," declares the Lord, "plans to prosper you and not to harm you, plans to give you hope and a future." NIV

#### Colors

- Purple for royalty: King's Daughters
- Gold for glory: We are carriers of His glory.

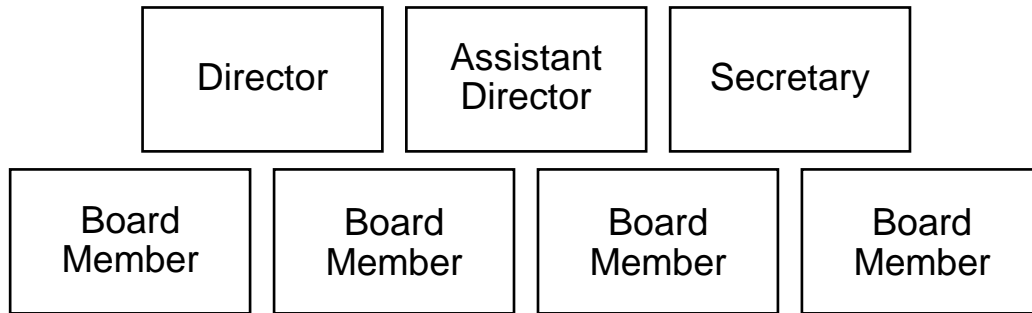
Psalms 45:9 "Kings' daughters are among your noble women. At your right side stands the queen, wearing jewelry of finest gold from Ophir!" NLT

2 Corinthians 3:18 "And we all, who with unveiled faces contemplate the Lord's glory, are being transformed into his image with ever-increasing glory, which comes from the Lord, who is the Spirit." NIV

#### Membership Structure

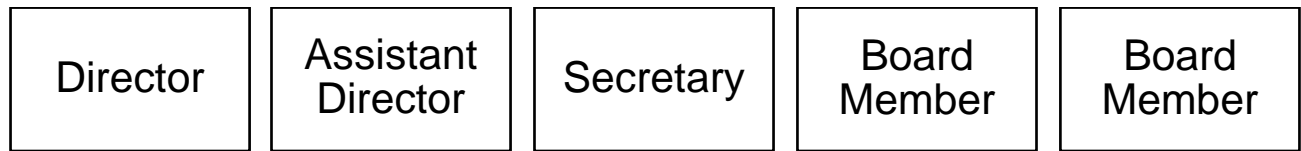
All women members of the IPHC are designated members.

### General Women's Ministries Board



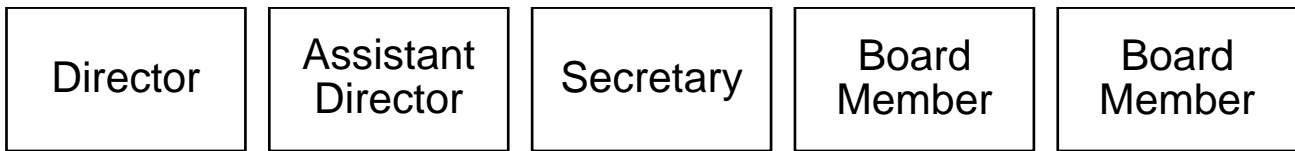
- The General Women's Ministries Board will be comprised of seven members: Director, Assistant Director, Secretary and four board members.
- The Women's Ministries Executive Committee will be comprised of the Director, Assistant Director, and Secretary. The Director will be recommended by the Executive Director of Discipleship Ministries in consultation with the Women's Ministries Board and approved by the Discipleship Ministries Council.
- The Women's Ministries Director, in consultation with the Executive Director of Discipleship Ministries, will appoint the Assistant Director and Secretary.
- The General Women's Ministries Board will be selected from IPHC women who are active in ministry to women.
- It is recommended that:
  - The board include representation of three or more decades.
  - The board include ethnic, international, and/or cultural representation.
  - The IPHC demography be considered for board representation.
- It is recommended that seat and voice be offered to:
  - Spouse of the General Superintendent
  - Female Student Ministries Representative
  - Girls' Ministries Director or female Children's Ministries Representative
- The nomination process for board members is as follows:
  - The Nominating Committee will include the General Women's Ministries Director, two current members of the General Women's Ministries Board, at least two representatives from the Women's Ministries at-large, and additional members as needed.
  - Any woman who is a member of IPHC may nominate women active in ministry to women.
  - Nominees will provide an application and letter(s) of recommendation from her pastor and leadership.
  - The Nominating Committee, in consultation with the Executive Director of Discipleship Ministries, will prepare a slate of board members to be affirmed at the quadrennial Women's Ministries session.
- The General Women's Ministries Director operates out of the general Women's Ministries office at the Global Ministry Center in Oklahoma City.
- In the event the Director's position becomes vacant, the Executive Director of the Discipleship Ministries in consultation with the General Women's Ministries Board, will recommend a director to the Discipleship Ministries Council for approval.
- If other vacancies occur on the General Women's Ministries Board during the quadrennial, the General Women's Ministries Director, in consultation with the Executive Director of Discipleship Ministries, will make appointment to complete the term.

# Conference Women's Ministries Board



- The Conference Women's Ministries Board will be comprised of at least five members: Director, Assistant Director, and Secretary and a minimum of two board members.
- The Conference Women's Ministries Executive Committee will consist of the Director, Assistant Director, and Secretary.
- The Conference Women's Ministries Board will be selected from IPHC women who are active in ministry to women.
- It is recommended that:
  - The board include representation of two or more decades.
  - The board include ethnic, international, and/or cultural representation.
  - The Conference demography be considered for board representation.
- It is recommended that seat and voice be offered to:
  - Spouse of the Conference Superintendent
  - Female Student Ministries Representative
  - Girls' Ministries Director or female Children's Ministries Representative
- Each quadrennial, the Conference Women's Ministries Executive Committee, in consultation with the Conference Superintendent (or Discipleship Director, as applicable), will determine the method of selection from the following options: (Note: All women members of the IPHC are designated members.)
  - Appoint
    - Women's Ministries Executive Committee: The Conference Women's Ministries Director in consultation with the Superintendent (or Discipleship Director, as applicable), will appoint the Women's Ministries Executive committee for the next quadrennial.
    - Women's Ministries Board: A Nominating Committee composed of the Conference Women's Ministries Director, two current members of the Conference Women's Ministries Board and at least two representatives of the Women's Ministries at-large, will prepare the slate(s) of nominees for the Women's Ministries board members in consultation with or approval by the Conference Superintendent (Discipleship Director, as applicable) and affirmed or announced at the quadrennial Women's Ministries session.
  - Elect
    - A Women's Ministries Nominating Committee, composed of the Conference Women's Ministries Director, two current members of the Conference Women's Ministries Board and at least two representatives of the Women's Ministries at-large will prepare a list of nominees for each position, in consultation with or approved by the Conference Superintendent (or Discipleship Director, as applicable) and voted on at the quadrennial Women's Ministries business session. This process does not include nominations from the floor.
    - Women who are actively involved in an IPHC Women's Group are eligible to vote.
- In the event the director is unable to serve a full term, the Superintendent (or Discipleship Director, as applicable) with recommendations from the Conference Women's Ministries Board will appoint a director to complete the term.
- If other vacancies occur on the Conference Women's Ministries Board during the quadrennial, the Conference Women's Ministries Director, in consultation with the Superintendent (or Discipleship Director, as applicable), will make appointment to complete the term.

# Local Women's Ministries Board



- The Local Women's Ministries Board will be comprised of the Director, Assistant Director, Secretary and at least two board members (where church size allows).
- The Local Women's Ministries Executive Committee will be comprised of the Director, Assistant Director, and Secretary
- The Local Women's Ministries Board will be selected from among IPHC women who are active in ministry to women.
- It is recommended that:
  - The board include representation of two or more decades.
  - The board include ethnic, international, and/or cultural representation when possible.
  - The church demography be considered for board representation.
- It is recommended that seat and voice be offered to:
  - Spouse of the Senior Pastor
  - Female Student Ministries Representative
  - Girls' Ministries Coordinator or female Children's Ministries Representative
- Each quadrennial (or set period determined by leadership), the Local Women's Ministries Executive Committee, in consultation with the Senior Pastor, will determine the method of selection from the following options: (Note: All women members of the IPHC are designated members.)
  - Appoint
    - Women's Ministries Executive Committee: The Local Women's Ministries Director in consultation with the Senior Pastor (or Discipleship Director, as applicable), will appoint the Women's Ministries Executive committee for the next quadrennial.
    - Women's Ministries Board: A Nominating Committee composed of the Local Women's Ministries Director, two current members of the Local Women's Ministries Board and at least two representatives of the Women's Ministries at-large will prepare the slate(s) of nominees for the Women's Ministries board members in consultation with or approved by the Senior Pastor (Discipleship Director, as applicable) and affirmed or announced at the quadrennial Women's Ministries session.
  - Elect
    - A Women's Ministries Nominating Committee, composed of the Local Women's Ministries Director, two current members of the Local Women's Ministries Board and at least two representatives of the Women's Ministries at-large will prepare a list of nominees for each position, in consultation with or approved by the Senior Pastor (or Discipleship Director, as applicable) and voted on at the quadrennial Women's Ministries session. This process does not include nominations from the floor.
    - Women who are actively involved in an IPHC Women's Group are eligible to vote. If questions pertaining to actively involved arises, the Senior Pastor and Women's Ministries Executive Committee will establish requirements.
- It is preferable that Senior Pastors (or Discipleship Directors, as applicable) appoint the Women's Ministries Director for newly-forming and revitalizing groups. She in consultation with the Senior Pastor (or Discipleship Director, as applicable) will choose women to fill Assistant Director, Secretary, and board positions.
- In the event the director is unable to serve a full term, the Senior Pastor (or Discipleship Director, as applicable) with recommendations from the Local Women's Ministries Board will appoint a director to complete the term.
- If other vacancies occur on the Local Women's Ministries Board during the quadrennial, the Local Women's Ministries Director, in consultation with the Senior Pastor (or Discipleship Director, as applicable), will make appointment to complete the term.

# Duties of IPHC Women's Ministries Board Members (General, Conference, Local)

## Chapter 3: Duties

### IPHC Women's Ministries Board Members will:

- Be active and supportive members of the IPHC and involved in ministry to women.
- Plan and promote Women's Ministries in full support of the mission, vision, and goals of the church.
- Endeavor to attend all scheduled board meetings, Women's Ministries events and General, Conference, and Local IPHC sponsored events.
- Study and be knowledgeable of information contained in the Ignited Guide for Ministry to Women published following the Quadrennial Conference.
- Function as a team, including assignment of portfolios, to accomplish the Vision: inspiring, equipping and supporting all women to live in God's purpose.
- Implement promotional methods and resources which include:
  - Gathering/Relational events
  - Instructional/Training events
  - Small groups events (Ignite Groups)
  - Online group opportunities
  - Online communication opportunities
- Promote Vision Partnership
- Promote Women's Ministries sponsored opportunities such as:
  - Vision4Education [V4E] (previously Feast of Ingathering)
  - Harvest Train
  - Christmas4Missionaries [C4M]
  - New Day (Replaces Sewing Machine Project; includes a broader micro business capability)
  - Blanche L. King Scholarship
  - Oasis
  - Stay in Touch
  - Metro Stocking Project
  - Disaster Relief USA [DRUSA]

### IPHC Women's Ministries Directors

- Communicate regularly with leadership including but not limited to the Discipleship Director, Superintendent and/or Pastor
- Communicate regularly with Women's Ministries groups
- Preside over any business sessions as needed
- Develop and provide training materials and resources
- Endeavor to organize Women's Ministries in all arenas possible, including locally, regionally, nationally and internationally

### IPHC Women's Ministries Assistant Directors

- Assist the Director
- Perform any duties necessary in the Director's absence
- Fulfill other specific duties as assigned by the Director

**IPHC Women's Ministries Secretaries/Treasurers**

- Keep all minutes, records, and statistical information relating to the Women's Ministries Board
- Use the Electronic Reporting System (ERS) if possible
- Prepare and furnish financial reports as required and requested

Respectfully Submitted,  
2017-2021 Women's Ministries Bylaws Committee

Samantha Snipes, Chairperson  
Brenda Grasty  
Patsy Deese  
Janice Marshburn  
Erica Campbell  
Linda Thomas  
Hallie Brown  
Becky Shirey  
Sharon Wooten